

## Home Office / Business Use of Home

### First Year Information (unless changed)

Date of first use		
Size of home	sq ft	
Area used for office, etc.	sq ft	
Storage of inventory	sq ft	
<b>Basis</b>		
	<b>Cost</b>	<b>Purchase Date</b>
House		
Land included above		
Improvements		
Fair Market Value on date of first use		

### Current Year Usage

<input type="checkbox"/> Self-employed <input type="checkbox"/> Employee <input type="checkbox"/> Daycare		
<input type="checkbox"/> Principal place of business		
<input type="checkbox"/> Used exclusively for business <input type="checkbox"/> Regular use		
<input type="checkbox"/> Employer's convenience		
<b>Daycare</b>		
Days open (circle)	M Tu W Th F Sa Su	
Total days used (year)		
Hours used per day		
Total hours used (year)		
<b>Improvements (increase value of home)</b>		
<b>Description</b>	<b>Cost</b>	<b>Purchase Date</b>

### Direct Expenses (related to office only)

Repairs	
Painting / Decorating	

### Indirect Expenses (whole house)

<b>Mortgage Interest</b>	
<b>Taxes (less rebates)</b>	
Property	
School	
<b>Utilities</b>	
Electric	
Oil / Propane	
Water / Sewer	
Trash / Recycling	
<b>Insurance</b>	
Homeowners	
Umbrella Liability	
<b>Repairs / Maintenance</b>	
Painting	
<b>Other</b>	
Alarm system	
Cleaning service	
Snow removal	
Rent / Common charges	
<b>Daycare Providers</b>	
Pool service/supplies*	
Cable/Satellite TV*	
Gardener / Lawn care*	

\* If used by children in your business