Home Office / Business Use of Home

Client: _____ Tax Year: _____ Preparer: _____

Property Address: _____

☐ Self-employed ☐ Employee ☐ Daycare

Area & Use	
Total area of home	sq ft
Area used for office	sq ft
Storage of Inventory (wholesale/retail only)	sq ft
☐ Principal place of business ☐ Regular use ☐ Exclusive use ☐ Employer's convenience	
Daycare: Days of use	
Daycare: Hours per day	

Direct Expenses (Business Portion of Home)	
Repairs	$
Painting/Decorating	$

Basis (First Year of Use)		
Description	**Date**	**Cost**
House		
less Land		

Improvements (Current Year)		
Description	**Date**	**Cost**

Indirect Expenses	
Mortgage Interest (1098)	$
Mortgage Interest (other)	$
Taxes: Property	$
Taxes: School	$
Taxes: Rebates	$
Rent	$
Commons Charges	$
Casualty Losses	$
Utilities: Heat	$
Utilities: Electric	$
Utilities: Water	$
Utilities: Sewer	$
Utilities: Trash	$
Insurance: Homeowners	$
Ins: Umbrella Liability	$
Exterior Painting	$
Repairs	$
Security Sys Monitoring	$
Cleaning (if applicable)	$
Snow Removal (if applic.)	$